JHARKHAND
Rai University
RANCHI

DISCIPLINARY RULES FOR HOSTEL RESIDENTS

The following rules shall apply to both MALE and FEMALE students residing in the hostels. Violation of any rule will make the hostel students liable to disciplinary action including expulsion from the hostels and also from University. Every student must remember that the hostel is the home of the student on the campus and therefore, he/she should behave himself/ herself on the campus as well as outside in such a manner as to bring credit to him/her and to the institution. A student once admitted in the hostel will continue to be a hostel student throughout the semester unless otherwise debarred from the hostel on disciplinary grounds. Unless they clear the dues, they shall not be allowed to take University examinations. Further, he/she may be expelled from the hostel.

- Furniture, electrical fittings etc are required to be maintained by the students in good condition.
- Students should vacate the hostel during summer/winter vacation. If they have to leave any belongings in the hostel during this period, they should contact the in-charge for the same but at their own risk.
- No parent/ guardian or friend of a student is permitted to stay in the hostel. Any hostel student harboring any unauthorized person (s) will be expelled from the hostel immediately.
- Hostel students shall not remain absent from their hostel during night. In case of any emergency, they should take written permission from the Hostel In-Charge/Mentor. The students are required to carry their identity cards with them when they move inside the campus.
- Hostel students shall not leave the campus for long period without prior permission of the Hostel In-Charge. They shall have to apply for permission in writing in advance stating the reason for leaving and the address of destination. Hostel students who leave hostel without the application and prior permission from the concerned authority shall be deemed to be missing and their parent/guardian or even the police authorities may be intimated.
- Permission must be obtained from the hostel In-Charge at least 2 days in advance for night outs to visit parent/ local guardian, only two night outs are permitted in a month.
- The hostel students should not leave the hostel premises on holidays for the purpose of excursion or picnic without prior permission of the Hostel In-Charge. However, for any accident or fatality that may occur during picnic/excursion, the responsibility does not lie with the University or hostel authorities/management.
- No hostel student is permitted to take any article/utensils etc, outside the hostel/mess premises and even to his/her room.
- No association of students on the basis of region, caste or creed is permitted.
- No secret activities or meeting are permitted on the hostel premises. For holding any meeting in the hostel or anywhere in the University area, prior written permission should be obtained from the authority concerned.
- Hostel student shall refrain from any act, covert or overt that may destroy or disturb the peace and harmony among the residents and on the campus.
- Keeping of lethal weapons like sticks, rods, chains, knife, fire arms etc. in the hostel rooms is strictly prohibited.
- Ragging of any kind is severely punishable as per the UGC norms and Hon. Supreme Court order.
- Hostel students who are found guilty of misconduct or guilty of infringement of any of the rules prescribed above shall be liable to fine, suspension, dismissal or rustication either from the hostel and/or from the University or both by the appropriate authority.

- Accommodation in the hostel cannot be claimed as a matter of right. Students who disturb peace and violate the rules of the hostels on the campus will be expelled from the hostel.
- The consumption or storage or supply of liquor or any sort of intoxicant is strictly prohibited and if found guilty, the offenders will be dealt with severely, including prosecution. Any kind of gambling is also prohibited.
- Medical facilities are not provided by the university, for any treatment the inmates are supposed to make their own arrangements and bear medical expenditure themselves.
- In case a student falls sick or in emergency, he/she should contact immediately the Hostel In-charge for assistance.
- A student suffering from infectious/contagious diseases will not be permitted to stay in hostel.
- Residents shall not get involved in arguments or otherwise interfere with the duties of the employees of the hostel. If there is any complaint or suggestion to be made, it shall be made to the hostel incharge.
- A hostel student will be completely responsible for all his possessions including his/her Laptop/Electronic gadgets etc. The Management will not be responsible for any loss incurred.
- Hostel Students will be personally and collectively responsible for any loss/damage to the properties and equipment and other fittings in the rooms/common area. In case of damage to any building, furniture, apparatus, or other property of the university, the loss caused to the institution shall be recovered directly from those identified persons wherever possible. But if persons who cause the damage are unknown, the cost of repairing it, as may be assessed by the hostel authorities, will be distributed equally among all the students of such groups or associations as may be found responsible.
- Hostel students are advised not to keep valuables in the hostel. They are advised to deposit extra cash in the bank or in the post office or at any other safe place. They should lock their valuable properly when they go out for their bath and mess etc.
- Every student residing in the hostel must dine in the hostel mess only. Individual/group cooking is forbidden. If found, they will be expelled from hostel or fined.
- Playing music and videos, cards etc. inside the hostel is strictly prohibited as it causes disturbance to the inmates. Any such complaint against hostel inmates will be viewed very seriously.
- The hostel can be inspected at any time by the Hostel In-charge or any authorized member of the University staff. Hostel students are advised to keep their ID cards with them and show on demand.
- Hostel Prefects will be selected on merit or as desired by the hostel in-charge from among the hostel students to assist him/her in the supervision of hostel and in enforcing discipline. Every hostel student shall co-operate with him/her in the act of discharging his/her duties. Hostel students are requested to maintain their surroundings neat and clean.
- Hostel students should not fire crackers on any occasion inside the hostel or within the premises.
- Hostel students are prohibited from writing slogans or any writing obscene drawings on the hostel/university walls. Heavy penalties will be imposed on students/group of students indulging in such writing.
- Hostel students are not allowed to use any electrical equipment like immersion rod, electrical cooker, electric press, electric heater, induction cooktop etc.
- Every hostel student should stay in/on the room/bed allotted to him. Mutual exchange of room/bed after final allotment is not allowed.
- Throw waste only in dustbin; don't dry cloths in corridor/gallery.
- The night roll call will be taken at 9.00 pm daily. All must give their attendance.
- No hostel students will be allowed inside the campus after 7.00 pm in summer and 6:00 pm in winter.
- The outside Mess/Canteen etc. can be used for the purpose of study.
- Student shall see the hostel notice board for new information.

Hostel Admission & Fee

1. The student interested for staying in hostel shall fill up Hostel Admission Form giving his full details, photograph and his parents and local guardian details along with their address, phone number, and 2 passport size photographs.
2. Admission in the hostel will be made only on Payment of Hostel fee and on producing the receipt of the same issued by the accounts section to Hostel In-Charge.
3. Hostel fee for a semester is payable in advance before admission to the hostel and such fee will not be refunded under any circumstances.
4. Hostel will be allotted on an semester basis.
5. As per the UGC Regulation on Curbing the Menace of Ragging, each student and their parents/guardians shall provide an affidavit on a Non-Judicial Stamp Paper of Rs.10/- duly attested by an oath commissioner before reporting to the Hostel. Refer to Annexure1 and 2 to download the format
6. The students shall submit medical fitness certificates before reporting to the hostel.

Hostel Rules for Arrangements during Vacations

- All hostel students (Boys & Girls) have to vacate their Rooms before proceeding on the semester break.
- A separate cloak room will be made available to keep your belongings while proceeding for the semester break. Personal belongings should be placed inside locked suitcases/trunks/ with a name tag pasted on it. The items kept inside the room are to be entered in the note book kept by the In-Charge of the hostel.
- Hostel Students will have to submit the Room keys to the In-Charge before proceeding for Vacation.

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UNDERTAKING BY THE STUDENTS FOR THE ACADEMIC YEAR _____

Photo of the Student

I .....

Daughter/Son of .....

admitted to ..... program

hereby give undertaking in respect of the following:

1. I have read and understood the Hostel Residents Rules
2. I **will not indulge in ragging directly or indirectly and will not resort to any undesirable activity which may tarnish the image of Jharkhand Rai University.**
3. In case of any harassment to me or others , I will immediately bring the facts to the notice of the Warden/competent authority and other immediately available officials of the university. If any of the persons are not available, the facts will be brought to the notice of Dean student welfare without delay.
4. I will abide by the above undertaking and all instructions given to me orally as well as in writing from time to time. If I am found breaking the rules and instruction in any way at any time, I am liable to be debarred from continuing with my programme or be subject to any other action deemed fit by the university authorities .
5. We have received the following fittings/ furniture in the above said room in working & good condition which will be maintained properly. ***a) Tube light/BULB, b) Ceiling Fan, c) Cot d) Chair/table etc.***
6. I understand that I am availing the hostel and canteen facilities on a subsidized basis, any amount of scholarship , if any, received by the Govt. will be submitted to the university . (Applicable for SC/ST/OBC students)

Once again I declare that I have seen and read the Hostel rules & regulations and agree to abide by the said rules and regulations.

In case of non-compliance by me, the university has the right to expel me from the Hostel WITHOUT ANY NOTICE IN WRITING.

I HAVE READ AND UNDERSTOOD THE CONTENTS OF HOSTEL RESIDENTS RULES AND THE UNDERTAKING BEFORE SIGNING IT.

Parents Name .....
Address .....
.....
Phone ..... (M) ..... Email :- .....

Parents/ Local Guardian Name, Address and Contact Nos. :
.....
.....
.....

Place:
Date: .....

STUDENT'S NAME & SIGNATURE .....
Contact No. .....